



# Coming in for Care



All clients requiring care will need a current ACAT or Aged Care Client Record (ACCR) that has approval for respite/permanent care.

◆ Admission is at 2pm

◆ Discharge is at 10am

- ✦ All paperwork has to be completed and given to reception at least 1 week prior to admission.
- ✦ There must also be a medication chart and medical summary from your Doctor.
- ✦ Family & Friends are welcome to stay overnight on the day of Admission.
- ✦ Each stay, a new admission form needs to be completed.
- ✦ Every 6 months, a full new admission pack needs to be completed unless there are any changes before this time.
- ✦ Medications need to be packed in the webster packing system while at Bilyara, That is done by Canowindra Pharmacy. We can help with organising this if needed. This also needs to be arranged prior to admission.
- ✦ All clothing, including socks, must have the resident's name labelled or printed on the items.
- ✦ Family and Friends are encouraged to visit. There are no set visiting hours.
- ✦ All Family & Friends must sign in & out of the Visitors Book, located at either Reception, Pengilly Wing, Lachlan-Waugoola Wing, or Ganya Cottage.
- ✦ All Residents must be signed in & out of the Residents Book, located at reception.
- ✦ Personal belongings can be brought in. Please check with the Care Manager.